

**MINUTES OF A
A REGULAR MEETING
OF THE
MANNING CITY COUNCIL**

**Tuesday, April 11, 2023
6:30 p.m.**

**Council Chambers
Manning City Hall**

Members Present:

Mayor Nelson
Councilmember Georgia
Councilmember Dukes
Councilmember Welle

Excused-E/Unexcused - U

Mayor Pro-tem Davis- E
Councilmember Gordon- E
Councilmember Pack-E

I. Welcome/Introductory Remarks.....Mayor Julia A. Nelson

Mayor Nelson welcomed all in attendance to the April 2023 meeting.

II. Invocation..... Mr. Scott Tanner, Administrator

III. Pledge.....Councilmember Julius Dukes

IV. Approval of Agenda

A **motion** was made by Councilmember Welle and was seconded by Councilmember Dukes to approve the agenda as presented. There was no discussion. All favored the motion.

V. Minutes:

Minutes of a Regular Meeting of City Council, March 14, 2023.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to approve the minutes of a Regular Meeting of City Council, March 14, 2023. There was no discussion. All favored the motion.

VI. Finance Director's Report: Mrs. Prince stated that we are 8 months into the budget year at 67%. Next, Mrs. Prince gave the following report for the month ending February, 2023.

Report for the month ending February, 2023

REVENUES

Type of Fund	Percent Collected
General Fund	89 %
Utility Fund	64 %

EXPENDITURES

Type of Fund	Percent Spent
General Fund	76 %
Utility Fund	42%

Bank Balances and Notes Payables Balances

General Fund Unrestricted	Balances
Checking (A/R, A/P, Payroll, Cemetery)	\$ 7.6 million
Interest	\$ 8,200
GENERAL FUND RESERVE- Police, Juror, Drug, Equitable, Fire Farmers Market, Reserve	\$ 190,000
Fire Department Extension CD	\$ 52,000
Retiree Insurance Reserve CD	\$ 203,000
General Fund Notes Payable Balance	\$ 784,000
UTILITY FUND UNRESTRICTED	
Checking (A/R & A/P)	\$ 5.7 million
Interest	\$ 5,300
UTILITY FUND RESTRICTED ACCOUNTS CD's	
Utility Fund Notes Payable Balance	\$ 16.3 million
Special Fund Reserve (Victim's Rights, DBG, Disaster Recovery)	\$ 83,000

VII. Mayor's Report:

Mayor Nelson offered her condolences to Councilmember Georgia on the loss of her grandson.

Mayor Nelson announced that the litter pick up will be held on April 15th at 8 am and that everyone will meet behind the Fire Department before starting.

VIII. Administrator's Report:

1. Mr. Tanner stated that he is working on the 2024 Budget. He would like to schedule a workshop on April 17th and one on May 1st. He would like to have First Reading of the Budget in May and Second Reading in June.
2. The Hwy. 301 Tank has been renovated and sandblasted. However, the Hwy. 301 Well still needs to be repaired. Mr. Tanner, stated that there was a problem with the Industrial Park Well. A part has been found to get it up and running. The parts for the Hwy. 301 Well is still a month out and will be repaired as soon as the parts come in.
3. The new lights have been installed on the poles going towards the at Hwy. 521 sign. Duke Energy is working on getting power to the Hwy. 521 Welcome to Manning sign and the Pocotaligo Nature Walk sign.
4. The Striped Bass Festival will be held April 21st and 22nd.
5. The Red, White and Blue Event will be held on July 3rd. Letters have been sent requesting donations and some donations have been received.

Departmental Reports: Included in Council's Packet.

IX. Old Business:

A. Ordinance No. 2023-01. (Second Reading). An Ordinance authorizing and directing the City of Manning to enter into an Intergovernmental Agreement relating to South Carolina Local Revenue Services; To participate in one or more local Revenue Service Programs; to execute and deliver one or more Participant Program Supplements; and other matters relating Thereto.

Mr. Tanner stated that this is an agreement with the Municipal Association to continue to collect business license fees on our behalf, particularly telecommunication companies and insurance companies. State law requires a language revision in this program in order to continue collecting those fees.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to approve the Ordinance for Second Reading. There was no discussion. All favored the motion.

X. New Business:

A. Ordinance No. 2023-02. First Reading). An Ordinance to provide for the Adoption of a Six Single Member District Reapportionment Plan for the City of Manning, such plan providing for a Councilmember to be elected from each District, and the Method of Election.

Mr. Tanner stated that a copy of the map was given to them for review. Mr. Tanner stated that the lines were drawn as best as possible to accommodate everyone's request and fall within the guidelines of the demographics. A Public Hearing and

Second Reading will be held next month. The Election is coming within a year and everything needs to be in place.

A **motion** was made by Councilmember Dukes and was seconded by Councilmember Welle to approve Ordinance No.2023-02 for First Reading. There was no discussion. All favored the motion.

B. Zoning Ordinance No. 2023-01M. (First Reading). An Ordinance to re-zone property located at 421 W. Huggins Street, Tax Map Number 169-11-03-009-00, owned by Melvin & Vermell Walters, from Residential-20 (RS-20) to Residential-6 (RS-6).

Mr. Tanner stated that is the former residence of the late Judge Dingle. The new owners would like to subdivide the property, into two parcels. There is not enough land space to divide it into two parcels to meet the RS-20 setback requirements. They would need a smaller lot size, which is allowed, under Zoning District RS-6. The Planning Commission met and denied the request and made a recommendation to Council to deny the request. Mr. Tanner stated that he sees no issue with the rezoning request from a staff standpoint but would recommend Council to have First Reading and allow him to do a little research to see what concerns the Planning Commission had.

Councilmember Welle asked what other changes would there be other than lot size. Mr. Tanner stated that it would be a smaller lot sizes. Mr. Tanner stated that it would still be single family zoning and would still need to meet the setbacks for RS-6. It is surrounded by RS-6 zoning. Councilmember Welle asked what were the objections from the Planning Commission. Mr. Tanner stated that he will check with them. Mayor Nelson stated that a public hearing will be held next month.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to approve Zoning Ordinance 2023-01M for First Reading. There was no discussion. All favored the motion.

C. A Resolution Proclaiming April as Fair Housing Month.

A **motion** was made by Councilmember Georgia and seconded by Councilmember Dukes to approve the Resolution as presented. There was no discussion. All favored the motion.

D. Council approval to transfer \$8,761.86 from Non-Department, Operations, Legal Services line # 010-501-00020-00260 to Street, Operations, Miscellaneous line # 010-650-00020-00240 to pay for damage to Duke Energy Facilities near 316 Brockington Street.

Mr. Tanner stated that about a month ago, the grapple truck was involved in an accident which broke a Duke Energy power pole in half. Duke Energy sent a claim to

the city. Mr. Tanner stated that the claim could be filed on our insurance, which will drive our liability premiums up, or we could pay for the repairs without filing a claim, which will save the city money in the long run.

Councilmember Dukes asked Mr. Tanner what type of accident it was. Mr. Tanner stated that our driver drove off with the boom up and the boom grabbed a telephone line and broke the pole in half. Councilmember Welle asked how quick the claim need to be resolved. Mr. Tanner stated it needs to be resolved quickly.

A **motion** was made by Councilmember Dukes and was seconded by Councilmember Georgia to approve the transfer of \$8,761.86 from Non-Department, Operations, Legal Services line # 010-501-00020-00260 to Street, Operations, Miscellaneous line # 010-650-00020-00240 to pay for damage to Duke Energy Facilities near 316 Brockington Street. There was no discussion. All favored the motion.

XI. Councilmembers' Comments:

There were no comments.

XII. Executive Session:

1) A Personnel matter pursuant to SC State Code 30-4-70(a)(1).

A **motion** was made by Councilmember Dukes and was seconded by Councilmember Georgia to enter into Executive Session for a discussion of a personnel matter pursuant to SC State Code 30-4-70(a)(1). There was no discussion. All favored the motion.

Time: 6:21 pm

A **motion** was made by Councilmember Welle and was seconded by Councilmember Dukes to return to Open Session. There was no discussion. All favored the motion.

Time: 6:40 pm

XIII. Possible action following Executive Session for items discussed in Executive Session.

No action was taken.

XIV. Adjournment:

A **motion** was made by Councilmember Georgia and was seconded by Councilmember Welle to adjourn. There was no discussion. All favored the motion.

Time: 6:41 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daun Davis". The signature is fluid and cursive, with the first name "Daun" and the last name "Davis" clearly distinguishable.

Daun Davis
Deputy Administrator/Clerk